



## **MPOETC/LEOSA Retired ID Card Guidelines**

- 1) Make one copy of the Info Page and Signature page. (If you do not have a signature of the OIC or Chief, call me).
- 2) Complete the Info and Signature forms and return them to me via email, if possible.
- 3) We will need a photo of the Retired Officer. When sending the photo, please attach a name and save them in a jpeg or bitmap format. Call me with any questions about this.
- 4) Email is the fastest and most efficient way to process the ID.
- 5) Once I receive the information from you, the card(s) will be shipped to you within five business days (Most times within 1-2 days).
- 6) You will be billed for each card at the rate of \$20.00 for each Special Laminated Card. The Special Laminated Card will have more durability and a longer life than typical ID cards.
- 7) We accept Visa, MC, Discover, AMEX, checks and money orders for payment and you can now pay online at our web-site. If you pay in advance, there is no \$5.00 shipping fee.
- 8) Also, a new option is to have your Department/Agency logo on the front top right of the card. There is a \$5.00 additional charge for this. Submit a logo in jpg format. Call me with questions.

### **9) Keep in mind that ID Answers also provides Fully Customized ID Cards for your Department or Agency.**

**If you ever have any questions, concerns or feedback, please let me know.**

**Thank you for allowing ID Answers to support your efforts.**



## **MPOETC Retired ID Information Page**

Please complete the following information as accurately and legibly as possible.

	<b>OFFICER INFORMATION</b>
Full Name	
Street Address	
City, State, Zip Code	
Phone Number (Will not be on card)	
Date of Birth	
Sex (M or F)	
Hair Color	
Eye Color	
Height	
Weight	
Race	
	<b>Issuing Agency Information</b>
Chief of Police or Acting Head of Agency Name	
Official Department Name	
Address	
City, State, Zip Code	
Phone #	

After completing this form and the signature form, return them along with a photo, to the email address below. Your new MPOETC/LEOSA Retired ID is \$20.00 per card and can be paid online at the website below or by mailing a check/money order to the mailing address below. There is a \$5.00 shipping fee, unless you pay for the ID in advance.

**If you ever have any questions, concerns or feedback, please let me know.**

**Thank you for allowing ID Answers to support your efforts.**

Scott Cvek      686 Westbrooke Drive  
[www.idanswersolutions.com](http://www.idanswersolutions.com)

Elizabethtown, PA 17022      717-723-0846  
 'scvek.id.answers@comcast.net'

# MPOETC Retired Law Enforcement ID Card

Updated  
July,2025



The Clearer you Sign within the Box Below,  
The Better it will look on the ID.

Please Keep Your COMPLETE Signature Within the Box Below

Retired Officer Signature



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If mailing a copy of the form, please fold on the above line.

Please Keep Your COMPLETE Signature Within the Box Below

Officer In Charge Signature



**ID Card Pricing**  
**\$20.00 per card**

(Add \$5.00 unless you pay in advance)

**Please call us  
with any comments,  
questions or concerns.**

After completing this form and the Information form,  
return them along with a photo in one of the following ways.

- 1) Email them to "[scvek.id.answers@comcast.net](mailto:scvek.id.answers@comcast.net)"
- 2) Send them in the U.S. mail to:

ID Answers  
686 Westbrooke Drive  
Elizabethtown, PA 17022

Payment can be made at any time by check, Visa, MC, AMEX  
You can also pay online at the web-site address below.

**Thank You for your service and Thank You for allowing us to support your efforts.**



Scott Cvek  
717-723-0846

[www.idanswersolutions.com](http://www.idanswersolutions.com)

[scvek.id.answers@comcast.net](mailto:scvek.id.answers@comcast.net)